

Documents Required Prior to Attending the Meeting, Proxy Forms, Registration and Voting

Documents Required Prior to Attending the Meeting
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1. For Natural Person

1.1 Self-Attending

Shareholders must sign and submit the Registration Form (Enclosure 11) to the company's officers at the meeting.

- **Thai Nationality** The identification card of the shareholders issued by government authorities, e.g. the identification card, governmental identification card, including the evidence of name or last name's change (if any).
- **Non-Thai Nationality** The passport of the shareholder.

1.2 Proxy

Shareholders must sign and submit the Registration Form (Enclosure 11) to the company's officers at the meeting.

- **Thai Nationality / Non-Thai Nationality**
 1. Proxy Forms in the form as attached to the Notice to Shareholders, completely filled up and signed by the Shareholder and the Proxy.
 2. Certified true copy of valid identification card or passport of the Shareholder.
 3. Certified true copy of valid identification card or passport of the Proxy.
 4. To present identification card of the Proxy.

2. For a Juristic Person

Shareholders must sign and submit the Registration Form (Enclosure 11) to the Company's officers at the meeting.

2.1 A Juristic Person registered in Thailand

1. Proxy forms in the form as attached to the Notice to Shareholders, completely filled up and signed by the authorized director(s) of the Shareholder and the Proxy.
2. Copy of the Certificate of Incorporation issued within 60 days by Department of Business Development, Ministry of Commerce, certified by the authorized director(s) of the Shareholder.

3. Certified true copy of valid identification card of authorized director(s) signing the Proxy Form.
4. Certified true copy of identification card of the Proxy.

2.2 A Juristic Person registered outside Thailand

1. Proxy forms in the form as attached to the Notice to Shareholders, completely filled up and signed by the authorized director(s) of the Shareholder and the Proxy.
2. Copy of Certificate of Incorporation (or by-law document) certified by the authorized director(s) of the Shareholder.
3. Certified true copy of passport the authorized director(s) who signed the Proxy Form.
4. Certified true copy of valid identification card or passport of the Proxy.
5. To present identification card or passport of the Proxy.

Proxy Forms

The following three Proxy Forms specified by the Department of Business Development, Ministry of Commerce have been submitted to Shareholders together with the Notice;

- **Form A** : General Proxy Form (Simple Form)
- **Form B** : Specific Proxy Form (recommended)
- **Form C** : For Foreign Shareholders Appointing Custodian in Thailand

Shareholders who will not be able to attend the meeting may appoint a person as your Proxy as follows:

- (1) Complete **only one** of the above Proxy Forms.
- (2) Authorize a person to attend and vote at the meeting on your behalf by specifying the name with details of a person to be your Proxy or authorize anyone of the following Directors of the Company to be your Proxy:
 1. Mr. Apirag Vanich Chairman
 2. Mr. Suchad Chiaranussati Independent Director
 4. Ms. Supapang Chanlongbutra Independent Director
 5. Mr. Chong Toh Independent Director
- (3) Affix the Baht 20 stamp duty with specifying the date of Proxy Form across such stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty when registration to attend the meeting.

- (4) Submit the completed Proxy Form in a sealed envelop to the Chairman or person designated by the Chairman at least half an hour before beginning of the meeting.

Allocation of shares to several Proxies to vote in the meeting is not allowed.

Registration for Meeting

The Company's officers will be present for registration to attend the meeting not less than 1 hour before the meeting or from 8.00 hours at Pinnacle 1 - 3 Room, 4th Floor, Intercontinental Hotel, No. 973, Ploenchit Road, Patumwan, Bangkok, Thailand. Please refer to the map attached.

Voting

1. Voting will be counted as one vote for each share. Separate voting for approval, disapproval or abstention will be allowed.
2. In the normal case, any resolutions or any business approval shall be passed by a simple majority of votes of shareholders attending the meeting in person or by proxy, and being entitled to vote. If the voting is tied, the Chairman is entitled to vote for final decision.
3. In another case, if the law or the Company's Articles of Association stipulated a different method of voting, the voting shall proceed according to such law or Company's Articles of Association, and this will be notified by the Chairman before voting in each agenda.
4. Any shareholder or the proxy having any special interest in a matter shall not be permitted to vote on such a matter and may be invited by the Chairman to temporarily leave the Meeting, except for voting on the election of Directors.
5. Voting may be made openly by show of hand. A voting by written poll may be made upon the request of at least five shareholders and the Meeting resolves accordingly. The method of vote by written poll shall be specified and informed to the Meeting before voting, by the Chairman, and each shareholder shall be entitled to receive a voting card prescribed by the Company. The voting cards shall be returned to the company immediately the meeting completed.